



EARLY YEARS TRAINING GROUP PTY LTD

INCIDENT REGISTER

The Incident Register developed by the Early Years Training Group (EYTG), provides practitioners with the ability to monitor and assess the critical information that is gathered from incidents and illnesses occurring to children and also to staff members in our care.

The Incident Register is a computer program which is operator friendly whilst providing instant information on individual children/staff and all children/staff who have had an incident/illness recorded whilst at the centre.

Child Care Managers/Directors can assess at a glance from the charts, the area where most incidents occur, time of day, and child's group together with a detailed chart of injuries by body parts and occurrences

This is similar with children/staff who present with an illness. Through reading the charts you will be able to assess quickly if you have a potential outbreak of disease, if you have a disease that must be reported to your local Health Department or an incident that must be reported to authorities e.g. Workers Compensation, Licensing Department, Insurance Company.

Information at your fingertips will provide assurance that you are well aware of the current position of the recording of incidents and illnesses in your services thus mitigating risk with respect to liability through monitoring irregular practices.

To order:- simply complete the order form below and send, along with your Cheque or Money Order, to:-

The Early Years Training Group
PO BOX 1752,
Tuggeranong, ACT 2901
Fax:- 07 5537 8211

For Direct Credit Payments simply deposit your payment into our bank account (details below) and fax your completed order form.

For more information call
Gwynn Bridge:- 0418 764 779 or
Jenny Lenard:- 0417 686 708



Disclaimer

All materials are suggestions only and we urge you to use these documents as a guide to develop your own. Early Years Training Group accept no responsibility for the accuracy or completeness of any material contained in these publications. Additionally, the Early Years Training Group disclaim all liability to any person in respect of anything, and of the consequences of anything, done or omitted to be done by any such person in reliance, whether wholly or partially, on any information presented in these publications.

Please note: - orders cannot be filled unless payment accompanies your order.

Please return this section along with your Cheque/Money order made payable to The Early Years Training Group Pty Ltd.

Price: - \$250.00 plus GST for the CD!

Incident Register @ \$250.00 + GST	Number Required: - ____	Cost: -	
		Postage and Handling	\$10.00
		Subtotal:	
		Plus 10% GST:	
		Total Cost:	

Direct Credit Payments - (Please remember to fax the completed form)

Account Name: Early Years Training Group
Account Details: BSB 062 914, Acc No 10481196

Centre Name: - _____

Contact Name: _____ Address: - _____

State:- _____ Postcode:- _____ Tel:- _____ Fax:- _____

Email:- _____ Signed _____

Office use only:- Payment method:- Cash Cheque Direct Credit
If Cheque:- Bank BSB Account number Account Name